

FÉDÉRATION INTERNATIONALE DE LUGE

INTERNATIONALER RODELVERBAND
INTERNATIONAL LUGE FEDERATION
Oberst-Lepperdinger-Straße 21
5071 Wals-Siezenheim, Austria
ZVR 801319517



FIL Office

Nonntal 10
83471 Berchtesgaden, Germany
Phone + 49 - 8652 - 97577-0
Fax + 49 - 8652 - 97577-55
office@fil-luge.org
www.fil-luge.org

RETENTION TIMES

ADRV: Anti-doping rule violation
AAF: Adverse analytical finding
ATF: Atypical finding
APF: Adverse passport finding
ATPF: Atypical passport finding

- I. Referenced data will be deleted no later than the end of the calendar quarter following the expiry of the stated retention period.
- II. Retention times are limited to two categories: Twelve (12) months and ten (10) years. The period of ten (10) years represents the time period during which an action may be commenced for an anti-doping violation under the Code. The period of twelve (12) months represents the time period relevant to count three (3) whereabouts failures giving rise to an anti-doping rule violation, and is also applied to certain incomplete documentation and TUE-related information.
- III. Retention times can be extended in case of pending or reasonably anticipated anti-doping rule violations, investigations, or other legal proceedings.

Module	Data	Retention periods	Remarks	Criteria
1 – Athlete			Athlete data relevant for practical purposes and for notification purposes in the event of an ADRV. These data are not particularly sensitive.	
Athlete (general)	Name Date of birth Sport discipline Gender	10 years as of time when Athlete is excluded from ADO's Testing program or as of time other data categories have been deleted (see, e.g. Section 6 – ADRV), whichever is later	Necessary to notify of ADRV and to keep a record of Athletes included in an ADO's Testing program.	Necessity
	Phone number(s) Email address Home address	10 years as of time when Athlete is excluded from ADO's Testing program	Same as above.	Necessity





2 – Whereabouts* *(except for city, country, and In-Competition whereabouts information, which are needed for the Athlete Biological Passport – see section 7)				
<i>Whereabouts</i>	Whereabouts (other than city, country and In-Competition whereabouts)	12 months as of end of the whereabouts quarter for which the data was submitted	Relevant to count 3 whereabouts failures in 12 months' time.	Necessity
	Whereabouts failures (filing failures and missed tests)	10 years as of date of whereabouts failure	Relevant to count 3 whereabouts failures in 12 months' time and to other possible ADRVs. If ADRV, will also be kept as part of results management file (see section 6).	Necessity
3 – TUEs Destroying medical information makes it impossible for WADA/ADOs to review TUEs retrospectively after TUE has lost its validity TUE information is largely medical and therefore sensitive.				
<i>TUE</i>	TUE certificates and rejected TUE decision forms	10 years as of date of TUE expiry/date of rejection decision	Can be relevant in case of re- Testing or other investigations.	Proportionality/ Necessity
	TUE application forms and supp. Med information and any other TUR info not otherwise expressly mentioned herein.	12 months from date of TUE expiry	Loses relevance after expiration of TUE except in case of re-application.	Proportionality/ Necessity
	Incomplete TUEs	12 months from date of creation	Can be relevant in case of re-application.	Proportionality



4 – Testing <i>Testing</i>	Doping Control Forms (DCFs)	10 years as of Sample collection date	DCFs, associated mission/Testing orders, and chain of custody documents are relevant for Athlete Biological Passport and in case of re-Testing of Samples. If ADRV, will also be kept as part of results management file (see section 6).	Proportionality/ Necessity
	Mission/ Testing orders	Retained until all associated DCFs have been deleted	Same as above.	Proportionality/ Necessity
	Chain of custody	10 years as of document creation date	Same as above.	Proportionality/ Necessity
	Incomplete Testing documentation or documentation not matched to a sample	12 months as of document creation date	Documentation that is incomplete or not matched to a Sample typically results from a data entry error and is discarded after a short delay for data integrity purposes.	Proportionality
5 – Test results/ Results Management	Analytical test results (incl. AAF/ATF), laboratory reports, and other associated documentation	<p>As of Sample collection date / date of creation of relevant documents:</p> <p>10 years*</p>	<p>Necessary because of multiple violations and retrospective analysis. If ADRV, will also be kept as part of results management file (see section 6).</p> <p>*Subject to the criteria and requirements of the Code/International Standards, analytical data resulting from Sample analysis and other Doping Control information may, in certain circumstances, be kept beyond the applicable retention period for research and other purposes permitted by Article 6.3 of the Code. Samples and data must be processed to ensure they cannot be traced back to an athlete before being used for such secondary purposes. 10 years is the maximum retention time for identifiable data and Samples. See the International Standard for Laboratories for details.</p>	<p>Necessity</p> <p>Proportionality/ Necessity</p>

FIL Retention Times 2022